

MINUTES of Euxton Parish Council Full Council Meeting held on 17 September 2026 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr E Jones (Chairman)	Cllr I Hamer	Cllr D Rigg
Cllr C Craig	Cllr P Morton	Cllr R Peers
Cllr B Duckworth	Cllr A Oddy	Cllr C Turner
Cllr P Fellows	Cllr A Riggott	Cllr S West
Cllr C Gaynor		

Clerk: D Platt & L Hardman Residents: 1

1. Apologies

Cllrs D Maltman, K Reed, L Smith, V Thornhill, G Vickers.

2. Declarations of Interest and Dispensation Considerations

None at this time

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on 16 July 2026 were agreed to be an accurate record to be signed by the Chairman with one alteration, Cllr Fellows was not in attendance but did send an apology .

4. Public Participation

5. Statutory Business

5.1 Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

683 – support in principle but with concerns over the quantity of parking spaces provided and worry of parking leakage on to the approach roads, quantity does not appear to meet the planning guidelines and agreed to raise the parking space deficit with the planning authority.

643 – note to the planning authority regarding concerns over water/river blockages - the water course needs to be able to be accessed to clear blockages and run freely – this will be submitted to the planning authority.

753 – replacement tree requested to planning authority.

795 – standard A1 response.

Resolved: Members agreed with the responses and required actions detailed above.

Lead member informed that the PIP application for 11 Wigan Road had been approved.

Chair returned to item 4. due to a member of the public arriving.

4. Public Participation

Member of the public living on Jubilee Gardens attended to discuss their worry regarding the newly proposed housing fields and in particular site traffic accessing the site with only one entrance/exit down Duke Drive and the suggestion of using Pear Tree Lane which would prove inaccessible. Also, congestion and traffic on the small estate roads during busy times and safety for residents and playing children due to the road/pavements not being completed.

6. Financial Items

6.1 Approve Expenditures for this month and any submitted after the agenda

6.2 Receive finance reports circulated

Resolved: Council received and agreed the payments and finance reports

6.3 External Audit closure report

Council discussed some of the new items and changes to existing lines, requested an additional column be added to depict the previous years risk rating for quick reference, and add in to, ensure tree insurance cover is in the policy and any new policy.

Resolved: Council received the External Audit report and noted the one item highlighted, which was noted by Council at the 18 June meeting, and that the completion of audit had been advertised on the website as necessary.

7. LGR update

Council had received via email the circulars on the 7 and 9 September from LALC and LCC regarding the Governments' decision to pause the Local Government Reorganisation (LGR) process and re-instate the normal election timetable.

8. Insurance quotations options

Council considered the paper report informing of the insurance renewal, six companies approached for quotations, the two quotations received, and a suggestion to create a working group to go through any additional quotations which may arrive before the renewal on 1st October.

Members discussed the two quotations, busy renewal dates, the settled claim, forthcoming new benefits of policies.

Resolved: Council agreed to accept the quotation from AJG/Hiscox for £5,793.06 but request if it was possible to extend the term past 12 months to fall outside of the busy 'councils' renewal window, the Clerk was authorised to pay any additional fees up to the budget amount.

9. Matters for Information

Cty Cllr Riggott informed that the School Lane traffic calming works were due to begin w/c 5 October.

Balshaw Lane patching works are in preparation for a surface treatment at another time in the future.

The Chairman declared the meeting closed.

8.15pm

APPENDIX 1 – Expenditure list (item 6.1)

Euxton Parish Council

18 September 2026 (2026-2027)

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	Salaries	22/07/2026 - 07/09/2026				Confidential			29,527.81		29,527.81
138	Utility bills	01/06/2026		UTB (Current)		Electricity S'port Road	SSE Energy	Z	167.10		167.10
144	General Office	01/06/2026		UTB (Current)		Bank charges	Unity Trust Bank	Z	11.05		11.05
139	Amenity/Open space RRM	05/06/2026		RBS (Debit)		Grounds maintenance	HVW Ltd	S	64.89	12.98	77.87
146	Amenity/Open space RRM	05/06/2026		RBS (Debit)		Hardware	Amazon	S	16.17	3.23	19.40
142	Amenity/Open space RRM	15/06/2026		RBS (Debit)		Grounds maintenance	Amazon	S	74.88	14.98	89.86
140	Gala	18/06/2026		RBS (Debit)		Communications/printing	Hotline promotional produc	S	192.95	38.59	231.54
145	Amenity/Open space RRM	22/06/2026		UTB (Current)		Hardware	C & W Berry Ltd	S	65.42	13.08	78.50
143	Gala	24/06/2026		RBS (Debit)		Grant	Gear4music Ltd	S	564.79	112.96	677.75
141	Amenity/Open space RRM	25/06/2026		RBS (Debit)		Grounds maintenance	Amazon	S	96.87	19.38	116.25
147	Amenity/Open space RRM	29/06/2026		RBS (Debit)		Hardware	Amazon	S	5.52	1.10	6.62
137	General Office	30/06/2026		UTB (Current)		Bank charges	Unity Trust Bank	Z	6.77		6.77
148	General Office	01/07/2026		UTB (Current)		Website & Emails	Easywesbites Limited	S	73.70	14.74	88.44
149	Amenity/Open space RRM	01/07/2026		RBS (Debit)		Hardware	Amazon	S	8.32	1.67	9.99
151	Utility bills	01/07/2026		UTB (Current)		Utility	SSE Energy	L	454.22	22.71	476.93
152	Premises (office)	01/07/2026		UTB (Current)		Office rent	Chorley Business & Techno	S	410.21	82.04	492.25
162	Gardens/Planting	01/07/2026		UTB (Current)		Planting	Pole Green Nurseries	S	6.67	1.33	8.00
153	Utility bills	02/07/2026		UTB (Current)		Electricity S'port Road	SSE Energy	L	164.48	8.22	172.70
159	General Office	02/07/2026		UTB (Current)		Mobile contracts	EE Mobile	S	109.79	21.96	131.75
186	Amenity/Open space RRM	07/07/2026		RBS (Debit)		Hardware	Amazon	S	9.67	1.94	11.61
155	Allotment expenditure	08/07/2026		UTB (Current)		Works	Ricks Signs	S	250.00	50.00	300.00
185	Amenity/Open space RRM	08/07/2026		RBS (Saving)		Hardware	Amazon	S	-5.52	-1.10	-6.62
154	Safety	10/07/2026		UTB (Current)		Play areas	The Play Inspec. Co.	S	386.00	77.20	463.20
160	Allotment expenditure	13/07/2026		RBS (Debit)		NSALG	The National Allot. Soc.	Z	108.50		108.50
163	Trees (inspects & works)	13/07/2026		UTB (Current)		Grounds maintenance	Matt Glynn Arborist	S	233.33	46.67	280.00
150	General Office	15/07/2026		UTB (Current)		Finance software	Starboard Systems Ltd (Sci	S	55.00	11.00	66.00
178	Amenity/Open space RRM	16/07/2026		RBS (Debit)		Hardware	Tesco	S	17.75	3.55	21.30
182	Utility bills	20/07/2026		UTB (Current)		Utility	Water Plus Ltd	S	49.02	9.80	58.82
187	Amenity/Open space RRM	20/07/2026		RBS (Debit)		Hardware	Amazon	S	111.53	22.31	133.84
164	Allotment expenditure	21/07/2026		UTB (Current)		Allotment works	The National Allot. Soc.	S	70.00	14.00	84.00
167	General Office	21/07/2026		RBS (Debit)		Bank charges	Royal Bank of Scotland	Z	6.65		6.65
183	Payroll Services	21/07/2026		UTB (Current)		HR software	Bright HR Ltd	S	24.00	4.80	28.80
184	Amenity/Open space RRM	22/07/2026		UTB (Current)		Hardware	E12	Z	7.98		7.98

PAYMENTS LIST

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
165	Amenity/Open space RRM	23/07/2026		UTB (Current)		Repairs	DWG (NW) Ltd	S	329.17	65.83	395.00
166	General Office	27/07/2026		RBS (Debit)		Mobile SIM	Lebara Mobile Ltd	S	4.12	0.83	4.95
180	General Office	27/07/2026		UTB (Current)		Telecoms	British Telecoms Ltd (BT)	S	165.30	33.06	198.36
181	Amenity/Open space RRM	27/07/2026		UTB (Current)		PPE	C & W Berry Ltd	S	67.33	13.47	80.80
168	Defibrillators	28/07/2026		RBS (Debit)		Defib consumables	Defib Store Ltd	S	128.00	25.60	153.60
156	Amenity/Open space RRM	30/07/2026		UTB (Current)		Repairs	Lyndhurst Precision Eng. Li	S	175.10	35.02	210.12
157	Safety	30/07/2026		UTB (Current)		Repairs	Lyndhurst Precision Eng. Li	S	916.10	183.22	1,099.32
158	General Office	31/07/2026		UTB (Current)		Bank charges	Unity Trust Bank	Z	7.00		7.00
188	Premises (office)	01/08/2026		UTB (Current)		Room hire	Chorley Business & Techno	S	410.21	82.04	492.25
189	General Office	03/08/2026		UTB (Current)		Website & Emails	Easywesbites Limited	S	80.30	16.06	96.36
190	Allotment expenditure	03/08/2026		UTB (Current)		Allotment works	Birkacre Garden Centre	S	187.50	37.50	225.00
224	General Office	03/08/2026		UTB (Current)		Mobile contracts	EE Mobile	S	109.79	21.96	131.75
191	Utility bills	05/08/2026		UTB (Current)		Electricity S'port Road	SSE Energy	L	149.56	7.48	157.04
192	Amenity/Open space RRM	05/08/2026		UTB (Current)		Repairs	Lyndhurst Precision Eng. Li	S	368.00	73.60	441.60
193	Payroll Services	05/08/2026		UTB (Current)		Staff costs	Studholme Bell Ltd	S	59.75	11.95	71.70
194	Amenity/Open space RRM	10/08/2026		UTB (Current)		Hardware	Pole Green Nurseries	S	7.15	1.43	8.58
195	Allotment expenditure	10/08/2026		UTB (Current)		Hardware	First Pick Locksmiths	S	233.33	46.67	280.00
196	Safety	10/08/2026		RBS (Debit)		Hardware	Amazon	S	23.40	4.68	28.08
197	Amenity/Open space RRM	10/08/2026		RBS (Debit)		Hardware	Amazon	S	69.75	13.95	83.70
223	Pension	10/08/2026		UTB (Current)		Salaries	Peoples Partnership	Z	411.19		411.19
217	Training (Councillors)	11/08/2026		UTB (Current)		Training	Lancashire Assoc. Local Co	Z	168.00		168.00
218	Training (Councillors)	11/08/2026		UTB (Current)		Training	Lancashire Assoc. Local Co	Z	90.00		90.00
229	Allotment expenditure	11/08/2026		RBS (Debit)		Allotment Toilet	Greens Environmental	S	100.00	20.00	120.00
228	Amenity/Open space RRM	12/08/2026		RBS (Debit)		Hardware	Ebay	Z	25.84		25.84
201	Defibrillators	13/08/2026		RBS (Debit)		Defib consumables	Defib Store Ltd	S	290.00	58.00	348.00
202	Amenity/Open space RRM	13/08/2026		UTB (Current)		Grounds maintenance	RHF Landscape Supplies	S	2,352.00	470.40	2,822.40
198	General Office	15/08/2026		UTB (Current)		Finance software	Starboard Systems Ltd (Sci	S	55.00	11.00	66.00
203	Environment (spaces & improv	18/08/2026		RBS (Debit)		Works	Chorley Council	Z	309.00		309.00
203	Environment (spaces & improv	18/08/2026		RBS (Debit)		Works	Chorley Council	S	75.83	15.17	91.00
222	General Office	18/08/2026		UTB (Current)		Photocopies	Euro Digital Systems	S	9.29	1.86	11.15
204	Amenity/Open space RRM	19/08/2026		RBS (Debit)		Bowling	Growing Solutions Ltd	S	17.00	3.40	20.40
215	Utility bills	20/08/2026		UTB (Current)		electric	SSE Energy	L	26.54	1.33	27.87
216	Utility bills	20/08/2026		UTB (Current)		Water	Water Plus Ltd	L	56.02	2.80	58.82
199	Allotment expenditure	21/08/2026		UTB (Current)		Allotment works	Eon Next Energy Ltd	S	48.27	9.65	57.92
226	Payroll Services	21/08/2026		UTB (Current)		HR software	Bright HR Ltd	S	24.00	4.80	28.80

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
219	Utility bills	24/08/2026		UTB (Current)		Telecoms	British Telecoms Ltd (BT)	S	162.26	32.45	194.71
220	Amenity/Open space RRM	24/08/2026		RBS (Debit)		Hardware	Timpson Ltd	S	16.67	3.33	20.00
225	General Office	26/08/2026		RBS (Debit)		Mobile SIM	Lebara Mobile Ltd	S	4.12	0.83	4.95
227	Vehicle	27/08/2026		RBS (Debit)		Vehicle	Halfords	E	49.99		49.99
221	General Office	28/08/2026		UTB (Current)		Fuel	All Star	S	4.50	0.90	5.40
221	Street Machines	28/08/2026		UTB (Current)		Fuel	All Star	S	41.67	8.33	50.00
221	Vehicle	28/08/2026		UTB (Current)		Fuel	All Star	S	50.01	10.00	60.01
200	General Office	31/08/2026		UTB (Current)		Bank charges	Unity Trust Bank	Z	7.00		7.00
230	Payroll Services	01/09/2026		UTB (Current)		Finance software	Starboard Systems Ltd (Sci	S	55.00	11.00	66.00
231	Premises (office)	01/09/2026		UTB (Current)		Office rent	Chorley Business & Techno	S	410.21	82.04	492.25
232	General Office	01/09/2026		UTB (Current)		Website & Emails	Easywesbites Limited	S	80.30	16.06	96.36
233	Allotment expenditure	01/09/2026		UTB (Current)		Water	Water Plus Ltd	S	9.05	1.81	10.86
234	Pension	01/09/2026		UTB (Current)		Pensions payment	Peoples Partnership	Z	545.32		545.32
235	General Office	01/09/2026		UTB (Current)		Subscription	SLCC	Z	200.00		200.00
236	Amenity/Open space RRM	01/09/2026		UTB (Current)		Grounds maintenance	Eccleston Electrical Svs Ltd	S	405.00	81.00	486.00
237	Amenity/Open space RRM	01/09/2026		UTB (Current)		Hardware	C & W Berry Ltd	S	84.78	16.96	101.74
246	General Office	01/09/2026		UTB (Current)		Mobile contracts	EE Mobile	S	91.49	18.30	109.79
247	Safety	01/09/2026		UTB (Current)		Signage/Safety	The Play Inspec. Co.	S	386.00	77.20	463.20
250	General Office	03/09/2026		RBS (Debit)		Stationery	Viking Direct Ltd	S	191.29	38.26	229.55
161	Amenity/Open space RRM	07/09/2026		RBS (Debit)		PPE	HVW Ltd	S	318.95	63.79	382.74
238	Safety	07/09/2026		UTB (Current)		PPE	Sports Direct Ltd	S	79.16	15.83	94.99
239	Newsletter	07/09/2026		UTB (Current)		Newsletter	B & D Print Services Ltd	Z	1,607.00		1,607.00
240	Audit Fees	07/09/2026		UTB (Current)		Audit fees	PKF Littlejohn LLP	S	630.00	126.00	756.00
242	General Office	08/09/2026		RBS (Debit)		Subscription	Microsoft 365	S	87.49	17.50	104.99
241	Safety	15/09/2026		RBS (Debit)		PPE	HVW Ltd	S	318.95	63.79	382.74
248	Vehicle	15/09/2026		UTB (Current)		Hardware	Timpson Ltd	S	20.79	4.16	24.95
249	Audit Fees	15/09/2026		UTB (Current)		Audit fees	JDH Business Services Ltd	S	469.00	93.80	562.80
251	Amenity/Open space RRM	16/09/2026		RBS (Debit)		Hardware	Amazon	S	16.59	3.32	19.91
252	Newsletter	17/09/2026		UTB (Current)		Communications/printing	Leaflet Delivery UK	S	325.00	65.00	390.00
243	General Office	18/09/2026		RBS (Debit)		Bank charges	Royal Bank of Scotland	Z	3.85		3.85
245	Allotment expenditure	27/09/2026		RBS (Debit)		Allotment Toilet	Greens Environmental	S	125.00	25.00	150.00
Total									47,690.80	2,758.56	50,449.36